

March 20, 2018

Dear Prospective Boardwalk Vendor:

I am pleased to advise you that we are now accepting applications for the 2018 Program year. Enclosed for your convenience is an application packet which includes a map of the Boardwalk area, as well as a copy of Ordinance #569 which covers the Boardwalk Vendors and Peddlers Program. Completed applications must be accompanied by the following documents:

- **A valid Certificate of Insurance in the amount of \$50,000 per occurrence providing coverage for any and all claims resulting from the vending operation. The Town of Colonial Beach must be listed as an additional insured.**
- **A valid Town of Colonial Beach Business License.**
- **A valid Health Department Certificate for food service (if applicable).**

The Town of Colonial Beach does not provide electrical or plumbing service. Boardwalk Vendors are responsible for all utilities as well as for the removal of trash. The applicable fee is payable at the time the documents are submitted to the Town of Colonial Beach.

Thank you for your interest in the Town of Colonial Beach Boardwalk Vendors Program. Have a safe, successful and wonderful summer.

Sincerely,

Allyson Finchum
Zoning Administrator

cc: Quinn Robertson, Town Manager

